

**CD ORDER FORM**

**GENERAL ORDER INFORMATION**

DATE \_\_\_\_\_ P.O. # \_\_\_\_\_  
CONTACT NAME \_\_\_\_\_ SELECTION # \_\_\_\_\_  
PHONE \_\_\_\_\_ TITLE \_\_\_\_\_  
FAX \_\_\_\_\_

ARRIVAL DATE AT MUSICTODAY.COM: MASTER \_\_\_\_\_ ARTWORK \_\_\_\_\_ GRAPHICS \_\_\_\_\_

**PRODUCT TYPE**

- CD AUDIO
- CD-ROM

**ORDER TYPE**

- NEW RELEASE
- REORDER, STAMPER # \_\_\_\_\_

**SAMPLE ORDER TYPE**

- PRINT SAMPLE
- ONE-OFF
- OTHER \_\_\_\_\_

**ARTWORK**

**CD SCREEN PRINT**

PMS # \_\_\_\_\_ PMS # \_\_\_\_\_  
PMS # \_\_\_\_\_ PMS # \_\_\_\_\_  
PMS # \_\_\_\_\_ PMS # \_\_\_\_\_

**ARTWORK INPUT**

- FILM
- CAMERA READY ART
- OTHER \_\_\_\_\_

**PACKAGING**

**CD HOLDERS**

- STANDARD JEWEL BOX
- SLIMLINE JEWEL BOX
- SPINDLE WRAPPED
- TYVEK SLEEVE
- WINDOW TYVEK SLEEVE
- CUSTOMER SUPPLIED DISC HOLDER
- OTHER \_\_\_\_\_

**PRINTED MATERIAL**

- FRONT JEWEL BOX INSERT
- BACK JEWEL BOX INSERT
- BOOKLET, # OF PANELS \_\_\_\_\_
- STICKER, QTY. \_\_\_\_\_
- STICKER PLACEMENT \_\_\_\_\_
- REGCARD/BRC
- OTHER \_\_\_\_\_

**OTHER INFO**

- SHRINKWRAP
- BLISTERPAK
- SPECIAL PKG. INSTRUCTIONS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SHIPPING AND BILLING**

BILL TO \_\_\_\_\_ SHIPTO \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REQUIRED SHIP DATE OF FINISHED PRODUCT FROM MUSICTODAY.COM: \_\_\_\_\_

**SHIPPING METHOD**

- FED EX P1     UPS RED     TRUCK
- FED EX STD.     UPS BLUE     BEST WAY
- FED EX ECO.     UPS GRD     OTHER

**SHIPPING PAYMENT**

- PREPAY
- FREIGHT COLLECT
- CHARGE ACCT. # \_\_\_\_\_

ADDITIONAL INFORMATION \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_